



# BAKER GAUGES INDIA PRIVATE LIMITED

HIP DIVISION

HEAD OFFICE & FACTORY :

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**BAKER**

*....a passion for precision*

Ref: HIP/HRA/3108A.

31<sup>ST</sup> Aug'2007.

**CNC Tech**

7, Hermes Minor,

RAMWADI

NAGAR ROAD

P U N E – 411 014.

**For the kind attention of Mr. RAVINDRA PILLAY**

Sir,

**RE: TRAINING COURSE ON CNC TECHNOLOGY.**

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We refer to the various correspondence exchanged between us and your e mail msg addressed to the undersigned regarding the training scheduled to take place between 2<sup>nd</sup> and 30<sup>th</sup> Sept'07. We are pleased confirm that we shall be sending the following employees:-

1. N.N. DHOLE
2. A.S. MAGARE
3. K.A. SHELKE
4. MZ A SHAIKH

We are sending herewith our cheque no. 235625 dated 31<sup>st</sup> Aug'2007 for Rs.19,129/- drawn in your favour. Kindly acknowledge and forward your confirmation together with the official stamped receipt for the above payment. As discussed with you the training must be beneficial to the participants and if need arises you will also extend the training hours. Please ensure that they are present throughout the classes and once the training is over, certificate should be issued to us for our records.

Thanking you, we are,

Yours faithfully,

**For: BAKER GAUGES INDIA PVT.LTD (HIP Divn)**

  
**M.R. VENKITARAMAN**  
**MANAGER (HR & ADMN)**

Encl: as above.

**CORPORATE OFFICE :**

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